

**Minutes of the Regular Meeting of the
STATEWIDE VIRTUAL CHARTER SCHOOL BOARD
OLIVER HODGE EDUCATION BUILDING
2500 NORTH LINCOLN BOULEVARD, ROOM 2-17
OKLAHOMA CITY, OKLAHOMA**

January 12, 2016

The Statewide Virtual Charter School Board met in regular session at 1:05 p.m. on Tuesday, January 12, 2016, in the State Board Room of the Oliver Hodge Education Building at 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma. The final agenda was posted at 1:00 p.m. on Thursday, January 11, 2016.

Members of the Statewide Virtual Charter School Board present:

John Harrington, Chairman
Pamela Vreeland, Vice-Chairman
Debbie Long
Denise Floyd
Mathew Hamrick

Others in attendance:

Dr. Rebecca Wilkinson, Executive Director
Terrie Cheadle, Secretary to the Board
Dr. Lisa Daniels, OSOCP Specialist
Lynn Stickney, Program Specialist
Christy Watson, OSSBA
Steven Hawkins, CGFM, Director of Agency Business Services/OMES
Rita Landers, Agency Business Services/OMES Procurement Manager
Bobbi Moore, Agency Business Services/OMES Budget and Financial Management
Emily Music, Assistant Attorney General
Tammy Shepherd, Oklahoma Connections Academy
Sheryl Tatum, Head of School, Insight School of Oklahoma
Kim Kelly, Principal, Insight School of Oklahoma
David Chaney, Superintendent, EPIC Charter School
Other general public

1. Call to Order and Roll Call

John Harrington called the Statewide Virtual Charter School Board regular meeting to order at 1:05 p.m. Terrie Cheadle called the roll as ascertained there was a quorum.

2. Statement of Compliance with the Oklahoma Open Meeting Act

Dr. Rebecca Wilkinson read the Statement of Compliance with the Oklahoma Meeting Act.

3. Pledge of Allegiance, Salute to the Oklahoma State Flag, and Moment of Silence

John Harrington led Board members and all present in the Pledge of Allegiance to the American Flag, a salute to the Oklahoma Flag, and a moment of silence.

4. October 13, 2015 Statewide Virtual Charter School Board Regular Meeting Minutes

Pamela Vreeland made a motion to approve the October 13, 2015 minutes as written. Denise Floyd seconded the motion. The motion carried with the following votes:

Pam Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Abstain
John Harrington	Yes

December 8, 2015 Statewide Virtual Charter School Board Regular Meeting Minutes

Denise Floyd noted that she is listed as Denise Long on the last page of the December Minutes. Denise Floyd made a motion to approve the December 8, 2015 minutes pending that correction. Debbie Long seconded the motion. The motion carried with the following votes:

Debbie Long	Yes
Mathew Hamrick	Yes
Denise Floyd	Yes
Pam Vreeland	Yes
John Harrington	Abstain

5. Opening Comments

John Harrington commented that with the long agenda, he would keep comments brief, welcoming and thanking guests for their attendance.

6. Public Comments

There were no public comments.

7. ADMINISTRATION

a. Presentation and report regarding monthly operations of the Statewide Virtual Charter School Board (SVCSB) office.

Dr. Rebecca Wilkinson, Executive Director, presented the monthly operations report of the SVCSB:

1. Introduction of Dr. Lisa Daniels, OSOCP Specialist.
2. SVCSB Legislative Day planned for February 4, 2016 in the rotunda of the Capitol. The schools and the SVCSB office will be in attendance.
3. Student Story – Almost 700,000 students are currently enrolled in Oklahoma Public Schools. Every Oklahoma student has three (3) education choices:
 - a) Attend their traditional community school
 - b) Enroll in a virtual charter school
 - c) Remain a part of their traditional community school and access online courses through the Oklahoma Supplemental Online Course Program.

Two of these three choices are available through the oversight of the SVCSB.

b. Presentation of the e-Meeting program by Christy Watson, Oklahoma State Schools Boards Association (OSSBA).

Christy Watson presented the e-Meeting program which allows boards to use technology for efficiency in meetings. Board members discussed and asked questions regarding details of the program.

c. Discussion and possible action on proposed Purchasing Policy.

Steven Hawkins, CGFM, Director of Agency Business Services/OMES and Rita Landers, Agency Business Services/OMES Procurement Manager, discussed Purchasing Policy and procedures utilizing Agency Business Service for SVCSB financial management and answered Board questions.

Debbie Long moved to accept the Purchasing Policy as presented. Denise Floyd seconded the motion. The motion carried with the following votes:

Pamela Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Yes
John Harrington	Yes

d. Discussion and possible action on proposed FY2016 budget.

Steven Hawkins and Bobbie Moore, Agency Business Services/OMES Budget and Financial Management, presented the FY2016 budget and answered Board questions.

Debbie Long moved to accept the 2016 Budget as presented. Denise Floyd seconded the motion. The motion carried with the following votes:

Debbie Long	Yes
Mathew Hamrick	Yes
Denise Floyd	Yes
Pamela Vreeland	Yes
John Harrington	Yes

e. Discussion and possible action on proposed human resources policies.

Dr. Rebecca Wilkinson explained the proposed basic, standard human resources policies for the SVCSB and noted that each of these policies (with the exception of one) is related to either State or Federal law. John Harrington commented that he understands how critical it is to have these policies in place.

Denise Floyd moved to adopt the human resources policies and procedures that are in alignment with the Office of Management and Enterprise Services. Pamela Vreeland seconded the motion. The motion carried with the following votes:

Pamela Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Yes
John Harrington	Yes

f. Discussion and possible action on proposed Open Records and Fees Policy.

Dr. Rebecca Wilkinson explained the necessity of establishing a policy to address the fees charged for Open Records Requests.

Mathew Hamrick moved to adopt the Open Records and Fees Policy. Debbie Long seconded the motion. The motion carried with the following votes:

Pamela Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Yes
John Harrington	Yes

g. Discussion and possible action on proposed changes to Administrative Rules for the purpose of readability.

Emily Music, Assistant Attorney General and Counsel for SVCSB, presented amendments to Administrative Rules and answered Board questions.

Pamela Vreeland moved to accept the changes to the Administrative Rules. Debbie Long seconded the motion. The motion carried with the following votes:

Pamela Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Yes
John Harrington	Yes

h. Discussion and possible action to approve the Plan for Improvement for Oklahoma Connections Academy.

Tammy Shepherd presented Oklahoma Connections Academy's Plan for Improvement.

No action was taken.

i. Discussion and possible action to approve the Plan for Improvement for Insight School of Oklahoma.

Sheryl Tatum and Kim Kelly presented Insight School of Oklahoma's Plan for Improvement.

No action was taken.

j. Presentation of the Epic Charter School Program.

David Chaney, Superintendent, provided a short presentation for Epic Charter Schools.

k. Discussion and possible action to approve Purpose Statement including Mission Statement and Duties of the Board.

Board discussed the Purpose Statement, including Mission Statement and SVCSB Duties.

Debbie Long moved to accept the Mission Statement as presented. Mathew Hamrick seconded the motion. The motion carried with the following votes:

Debbie Long	Yes
Mathew Hamrick	Yes
Denise Floyd	Yes
Pamela Vreeland	Yes
John Harrington	Yes

8. PUBLIC COMMENT

There were no public comments.

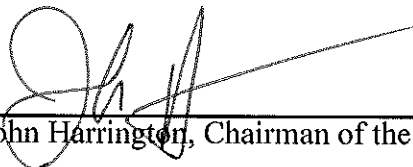
9. NEW BUSINESS

There were no public comments.


10. ADJOURNMENT

There being no further business, Debbie Long moved to adjourn the board meeting at 3:33 p.m. Pamela Vreeland seconded the motion. The motion carried with the following votes:

Pamela Vreeland	Yes
Denise Floyd	Yes
Mathew Hamrick	Yes
Debbie Long	Yes
John Harrington	Yes



John Harrington, Chairman of the Board



Lynn Stuckney, Secretary to the Board