

**Minutes of the Regular Meeting of the
STATEWIDE VIRTUAL CHARTER SCHOOL BOARD
OLIVER HODGE EDUCATION BUILDING
2500 NORTH LINCOLN BOULEVARD, ROOM 2-17
OKLAHOMA CITY, OKLAHOMA**

December 8, 2015

The Statewide Virtual Charter School Board met in regular session at 1:00 p.m. on Tuesday, December 8, 2015, in the State Board Room of the Oliver Hodge Education Building at 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma. The final agenda was posted at 12:45 p.m. on Monday, December 7, 2015.

The following were present:

Ms. Terrie Cheadle, Secretary to the Board

Members of the Statewide Virtual Charter School Board present:

Vice-Chairman, Ms. Pamela Vreeland, Tulsa
Ms. Debbie Long, Claremore
Ms. Denise Floyd, Lawton
Mr. Matthew Hamrick, Yukon

Members of the Statewide Virtual Charter School Board not present:

Chairman, Mr. John Harrington, Edmond

Others in attendance are shown as an attachment.

**CALL TO ORDER
AND
ROLL CALL**

Pamela Vreeland called the Statewide Virtual Charter School Board regular meeting to order at 1:00 p.m. and welcomed everyone to the meeting. Ms. Cheadle called the roll and ascertained there was a quorum.

**PLEDGE OF ALLEGIANCE, OKLAHOMA
FLAG SALUTE, AND MOMENT OF SILENCE**

Pamela Vreeland led Board members and all present in the Pledge of Allegiance to the American Flag, a salute to the Oklahoma Flag, and a moment of silence.

**October 13, 2015 Statewide Virtual Charter School
Board Regular Meeting Minutes Tabled**

Debbie Long made a motion to table the October 13, 2015 minutes until the January 12, 2016 regular meeting. Denise Floyd seconded the motion. The motion carried with the following votes: Ms. Long, yes; Ms. Floyd, yes; Mr. Hamrick, yes and Ms. Vreeland, yes.

ADMINISTRATION

**Presentation and report regarding monthly operations of the
Oklahoma Statewide Virtual Charter School Board (SVCSB)**

Dr. Rebecca Wilkinson, Executive Director, SVCSB, presented the monthly operations report of the SVCSB that included school enrollment updates for October.

Dr. Wilkinson reported on a student who chose not to return to a traditional high school and enrolled in three virtual education subjects. The student later realized virtual education was not a good fit and returned to traditional school but now was at-risk of graduating due to not taking enough credit hours to meet graduation requirements.

The importance of parent and student counseling was stressed in the virtual charter school Superintendent's meeting this month. All must provide enough information in order to make the right decisions for children's education.

**Memorandum of Understanding with the Office of Educational Quality
and Accountability (OEQA) for School Performance Reviews
for virtual charter schools Approved**

Dr. Sherry Labyer, Executive Director and Dr. Kathryn Stehno, Curriculum and Instruction, Office of Educational Quality and Accountability (OEQA) presented a multiple year contract that will set in place the external review process for five (5) current virtual charter schools.

Board members discussed and asked questions on details of the contract.

Debbie Long moved to approve the Memorandum of Understanding with the OEQA as presented. Denise Floyd seconded the motion.

The motion carried with the following votes: Mr. Hamrick, yes; Ms. Floyd, yes; Ms. Long, yes; and Ms. Vreeland, yes.

**Proposed changes to the Statewide Virtual Charter School Board
Title 777 rules Approved**

Jan Preslar, Assistant Attorney General, introduced and said Emily Music, Assistant Attorney General, will be the ongoing attorney for the Statewide Virtual Charter School Board (SVCSB). Ms. Preslar said after reviewing the SVCSB manual and rules many of the manual items need to be incorporated into the rules.

Board members asked questions and discussed as Ms. Preslar reviewed all the manual sections needing to meet the rule making process and procedures.

Debbie Long moved to approve the Title 777 rules as presented including striking 777-10-5-3 (a) (2). Denise Floyd seconded the motion. The motion carried with the following votes: Ms. Long, yes; Ms. Floyd, yes; Mr. Hamrick, yes; and Ms. Vreeland, yes.

**Proposed changes to the Oklahoma Supplemental Online
Course Program Administrative Rules**

Ms. Preslar said she was concerned that language in the State Department of Education (SDE) statutes states the SDE approves supplemental online courses. Even though it has been added under the SVCSB the SDE still has overlapping authority. The SVCSB would need to start from scratch on the rules you want for this area or add language in the bill that will transfer existing SDE rules to the SVCSB.

No action was taken on the item.

**Contract with the Office of Management and Enterprise Services (OMES)
for shared services in the areas of finance, human resources, and
technology approved**

Dr. Wilkinson said the Statewide Virtual Charter School Board has been established as State Agency 803. She and Ms. Preslar met with OMES to discuss the steps to function as an agency. The shared services were recommended that OMES provides to help small agencies to obtain services needed for state compliancy.

Board members asked questions and discussed policy descriptions, terms and timelines.

Denise Floyd moved to authorize Dr. Wilkinson to negotiate and contract with OMES for shared services. Debbie Long seconded the motion. The motion carried with the following votes: Mr. Hamrick, yes; Ms. Floyd, yes; Ms. Long, yes; and Ms. Vreeland, yes.

**Review of the Oklahoma State Testing Program (OSTP) and
School Report Cards for 2014-15 school year for
Epic One-on-One Charter Schools, Insight School of Oklahoma,
Oklahoma Connections Academy and Oklahoma Virtual Charter Academy**

Lynn Stickney, Program Specialist, SVCSB, presented the spring 2015 assessments results and reviewed A-F Report Cards and calculations.

Convene into Executive Session pursuant to 25 O.S. § 307(B) (4) to hold confidential communications between the Board and its attorney concerning threatened litigation against the Board by Oklahoma Skynet, Inc., the governing authority of Oklahoma Virtual Charter Academy, if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to conduct the threatened litigation.

Convene into Executive Session

Denise Floyd moved to convene into Executive Session at 2:21 p.m. Debbie Long seconded the motion. The motion carried with the following votes: Mr. Hamrick, yes; Ms. Floyd, yes; Ms. Long, yes; and Ms. Vreeland, yes.

Ms. Preslar and Ms. Music remained in the Executive Session.

Return to Open Session

Denise Floyd moved to return to Open Session at 3:01 p.m. Matthew Hamrick seconded the motion. The motion carried with the following votes: Ms. Long, yes; Ms. Floyd, yes; Mr. Hamrick, yes; and Ms. Vreeland, yes.

Vote on Action rising out of Executive Session Approved

Debbie Long moved approved the Statewide Virtual Charter School Board attorney and Dr. Wilkinson to negotiate and approve a revision to Section 8.9.4 of the previously approved contract with Oklahoma Skynet, Inc., the governing authority of the Oklahoma Virtual Charter Academy, in accordance with the direction given in Executive Session. Matthew Hamrick seconded the motion. The motion carried with the following votes: Mr. Hamrick, yes; Ms. Floyd, yes; Ms. Long, yes; and Ms. Vreeland, yes.

**Amend the February 9, 2015 Statewide Virtual Charter School Board
regular meeting date**

Dr. Wilkinson said the year should be 2016 not 2015 but given that it does not substantially change the intent of the item the board can move forward. The February 16 regular meeting date is related to the timeline for the approval of the administrative rules

Ms. Preslar said the timeline starts with publication in the Oklahoma Register January 15 of the Notice of Rulemaking and hearing date. The comment period timeline is 30 days therefore the February meeting needs to be scheduled after February 15 instead of the February 9.

Debbie Long moved to approve moving the February 9, 2016 regular meeting date to February 16. Denise Long seconded the motion. The motion carried with the following votes: Ms. Long, yes; Ms. Floyd, yes; Mr. Hamrick, yes; and Ms. Vreeland, yes.

PUBLIC COMMENTS

Kristi Gifford, Board President, Oklahoma Virtual Charter Academy signed up to thank the SVCSB for guidance and collaboration throughout 2015.

ADJOURNMENT

There being no further business Debbie Long moved to adjourn the Board meeting at 3:10 p.m. Matthew Hamrick seconded the motion. The motion carried with the following votes: Mr. Hamrick, yes; Ms. Floyd, yes; Ms. Long, yes; and Ms. Vreeland, yes.

The next regular meeting of the Statewide Virtual Charter School Board will be held on Tuesday, January 12, 2016, at 1:00 p.m. The meeting will convene at the State Department of Education, 2500 North Lincoln Blvd., Oklahoma City, Oklahoma.

Pamela Vreeland, Vice-Chairperson of the Board

Terrie Cheadle, Secretary to the Board